

## **Missouri S&T Explosives Engineering Background Check Procedure**

All Missouri S&T students participating in classes involved with the handling or receiving of explosives must submit to a background check conducted by the State of Missouri Highway Patrol (MSHP) and Missouri S&T Police. **No student will be permitted into an explosives course that involves the handling of explosives until the background check has been completed and submitted to the department.** The purpose of the investigation is to ensure compliance with the Safe Explosives Act as well as uphold the integrity of the profession as well as the reputations of both the department and university. In order to complete the check before the semester begins, students must:

- Obtain a form from the Explosives Engineering [website](#) or from Stephen Casey at 230 McNutt Hall
- Complete and return the application with a **\$14 cash, check, or money order** (payable to Missouri S&T ) to Stephen Casey in 230 McNutt
- Once the MSHP completes its inquiry, the application will be sent to University Police for further examination
- An email will be sent to the department confirming the student's status
- Unless a course denial notification is sent to the student, clearance has been obtained

To maximize instruction, it is crucial that all students complete this process prior to the first day of class. If students fail to submit the application prior to the beginning of class, they must work with Tina to get it done ASAP and will incur an additional \$2 fee.

Active military are not required to have a background check. You will need to supply a copy of your Active Military Orders (under the Title 18 USC 701, it is illegal to make a photocopy of the Military ID or CAC).

Questions should be directed to Stephen Casey, [caseysc@mst.edu](mailto:caseysc@mst.edu), for on campus students.

Distance students should contact Judy Russell ([jrussell@mst.edu](mailto:jrussell@mst.edu)) with any questions.